

SPEECH ENDORSEMENT REQUIREMENTS

(Checklist of Minimum Requirements for a Speech Endorsement)

Name: _____	Home Phone: _____	Work Phone: _____
Social Security #: _____	Email Address: _____	
Or Teacher ID # (CACTUS Number)		
School: _____	District: _____	
Address: _____	Major: _____	
City/State/Zip _____	Minor: _____	

<input type="radio"/> FOR ENDORSEMENT (Applicant must have completed all requirements listed below)	
OR	
<input type="radio"/> FOR STATE APPROVED ENDORSEMENT PLAN (2 YEAR) Applicant must have a current Educator's License with a Secondary area of concentration, be currently teaching in the endorsement area and have 9 semester credits toward endorsements.	
Date Submitted _____	Date Reviewed _____

A teacher with a major or minor in Speech will receive endorsement to teach secondary Speech courses if the methods courses below are covered in that major. An endorsement to teach Speech without a major or minor in Speech requires a minimum of 24 hours of either approved college coursework or approved inservice classes. Coursework must include, but is not limited to, the following:

Boxes with an "X" indicates the minimum requirement within each level has been met.

- | | |
|---|---|
| <input style="width: 100px; height: 30px; border: 1px solid black;" type="checkbox"/> | Principles of public speaking (selection of subjects for specific speech purposes, fundamental skills of speech preparation and methods of delivery). |
| <input style="width: 100px; height: 30px; border: 1px solid black;" type="checkbox"/> | Listening (acquisition of listening skills facilitating in-depth learning, retention, and recall in oral communication.). |
| <input style="width: 100px; height: 30px; border: 1px solid black;" type="checkbox"/> | Fundamentals of oral interpretation (oral reading of literature with emphasis on techniques of impression and expression). |
| <input style="width: 100px; height: 30px; border: 1px solid black;" type="checkbox"/> | Debate and argumentation (analysis, reasoning, types of evidence, organization, delivery, and techniques in logic as they apply to forensic situations; techniques of debate with emphasis on analysis and application of various forms of evidence in debate). |
| <input style="width: 100px; height: 30px; border: 1px solid black;" type="checkbox"/> | Radio and television performance and production (theory and practice in major forms of radio and television production). |
| <input style="width: 100px; height: 30px; border: 1px solid black;" type="checkbox"/> | Methods of teaching speech (methods and techniques of teaching speech in the secondary schools). |

Or

- [] Receive verification from USOE Secondary Language Arts Specialist by providing the specialist with university course syllabi and a transcript noting each course to be reviewed for equivalency outside the State of Utah.

Or

- [] Show evidence of participation in all sessions of each approved university/in-service course (the applicant may have facilitated course delivery, but not formally registered for the course/s) or show evidence of being an adjunct instructor or university instructor for each of the approved Speech endorsement courses.

Complete the following as you apply:

- Mark the boxes with an “X” to indicate that the minimum requirement in each area has been met.
- Attach a copy of your transcripts and highlight corresponding classes. Internet transcripts are not acceptable.
- Processing fees:

Endorsement submitted by individual—\$35 State Approved Endorsement Program
Send to: (SAEP) (paid by district or charter school)—

\$30. Send to:

Utah State Office of Education
Attn: Sheri Lowry
Educator Licensing
250 East 500 South
P.O. Box 144200
Salt Lake City, UT 84114-4200

Utah State Office of Education
Attn: Stephanie Ferris
Educator Licensing
250 East 500 South
P.O. Box 144200
Salt Lake City, UT 84114-4200

For more information contact: Mary Beth Clark, Secondary Language Arts Specialist,
(801) 538-7766
E-mail: mary.clark@schools.utah.gov